



## KANSAS PRIDE, INC. PARTNERS IN PRIDE GRANT GUIDELINES

### **ESTABLISHED:**

The Partners in PRIDE Grant fund was established in October 2010 by the Kansas PRIDE Inc. board of directors.

### **PROGRAM INTENT:**

"To partner with local PRIDE programs to provide incentives for community improvement initiatives. These activities **MUST** have the potential of bringing long term impact to the quality of life of local citizens, and must address issues related to one or more of the Seven Capitals: Built, Social, Human, Financial, Political, Natural, and Cultural."

### **AVAILABLE FUNDS:**

- Kansas PRIDE, Inc. will make funds available to local PRIDE programs for specific approved projects with a maximum grant of \$2,000 per project. (Applications may be submitted for less than the maximum amount).
- These funds will be available annually in two competitive rounds.
- Kansas PRIDE, Inc. reserves the right to base the number of awards given annually on the available budget.
- Any funds not claimed within 90 days of award will be forfeited with all paperwork.

### **ELIGIBILITY:**

- Only active PRIDE communities designated as "Communities of Excellence" and in good standing with all program paperwork completed to date will be eligible to apply for Partners in PRIDE funds. Definition of good standing:
  - Enrollment
  - Submission of Resolution of Government Support
  - All quarterly reports up to date
- Projects must address an established community goal, decided upon by public participation.
- The project must have the potential for long term impact on the community in one or more of the seven community capitals. The application must demonstrate measurable indicators for success.

- No PRIDE program may make application for additional awards until current award work is completed, and all reporting requirements are met.

### **MATCH REQUIREMENT:**

All applications will be competitive in nature and will require a minimum match of \$1:1.

- Match may be all cash or a combination of cash and approved in-kind contributions.
  - In-kind match includes the value of any labor, materials, or equipment provided at no cost to the PRIDE program recipient.
  - Cash match may be donated from a local government, donated by individuals or business, or received as part of another grant or foundation gift.

### **ELIGIBLE USE OF FUNDS:**

Incentive funds will support broad, long-term projects for community sustainability. Project must involve enhancement in the areas of the Built, Natural, Cultural, Human, Social, Political and Financial Capitals.

These projects should contribute to community improvement in one or more of the following areas:

- Healthy economy; access to quality schools; collaborative work for community interests; local culture, history, traditions; leadership opportunities; safe, healthy, pleasing environment; infrastructure, housing, business or communications.
- Examples of long-term, important work to support community sustainability include: Efforts to develop plans to stabilize or improve community population; efforts to improve community health; development of business succession or business start-up plans; or other community issues you would like to address.

Funds may be used to support a process of defining an identified issue, and creating and testing strategies to address the issue.

### **PROJECTS:**

Individual projects may be submitted with a maximum request for any single project of \$2,000.

Projects that are capital intensive and that require a multi-year or phased-in approach may be considered for additional awards based on first award performance and demonstrated continued need.

- Match must be new match and no expenditures incurred before the award contracts are signed will be counted as match.

Actual project awards may be less than the requested amount.

Funded projects will have 90 days to begin and must be completed in within one calendar year.

- [ Efforts to change long-term community conditions should have a strategy and methods of tracking results in place and in effect for the purpose of the “project”.]
- Projects must be completed as proposed.
- Reporting documents on the progress and outcome of the project will be required.

### **FUND DISBURSEMENT:**

Funds are committed to local Kansas PRIDE programs only, and are held in an account by Kansas PRIDE, Inc. until projects are approved. Local PRIDE groups will be eligible for the grant award upon completion of award contracts.

Local PRIDE communities will not be eligible to apply for future awards under this program until all reporting is complete related to the previous award.

### **GUIDELINES FOR FUNDS:**

The local program will identify and prioritize local efforts, insuring that those projects identified will be viable, meet the program criteria, and will have long-term impact on the community.

In addition, the local PRIDE program will be responsible for submitting the application, providing oversight to assure that projects are started and completed in a timely manner, keeping appropriate records for each project, and for submitting required reporting documentation.

Reporting documentation includes:

- Acceptance of award by email, phone call to the Kansas PRIDE Office, or by written communication to the Kansas PRIDE Office.
- 6 month report of progress
- Closing/Final report – including impact

The Kansas PRIDE staff will follow up with funded communities that have not submitted documentation.

Requests for extension of deadlines due to unforeseen obstacles (ie. Weather) will be reviewed and considered on a case by case basis.

### **DEADLINES:**

Applications must be submitted electronically. Electronic applications must be time stamped no later than 5:00 p.m. on February 15 and August 15. Incomplete or late applications will not be considered. Kansas PRIDE, Inc. assumes no responsibility for applications whose receipt is not verified by PRIDE Staff. Applications should be sent to: [PRIDE@ksu.edu](mailto:PRIDE@ksu.edu)  
Additional technical assistance in determining projects or assistance in understanding the application, or reviewing draft applications could be provided through the Kansas PRIDE staff as budget and time permit. Kansas PRIDE staff will conduct training twice a year for PRIDE communities interested in making application for PIP funds.